

Services and Fees

flexible solutions

for your business needs

Pay only for what you need.

HOURLY SERVICES THAT SAVE

Conference Room	24.99 per hour *
Concierge	49.99 per hour
Translation	99.99 per hour
Workshop	99.99 per person
Business Tune Up	99.99 per hour
Studio/Engineer	99.99 per hour**
Press Releases	199.99
Fiscal Services	129.00 per hour
Video Recording and Editing	150.00 per hour
Event Package	150.00
Tax Preparation	50.00 and up
Collection Services	call for pricing
Grant Writing	call for pricing

Customized fees that build and support.

When your business needs more than hourly services, The DEC Group offers the flexibility and savings through flat rate, per diem, per project and /or commission fees. Your DEC Group representative will help develop a plan to meet you business and budget needs. Often a small retainer can open the door to enhancing your individual or business profile, increase sales, or promote your charitable cause. The DEC Group helps businesses develop affordable approaches to image management, staff development, training and consulting services that will help you or your business grow.

SERVICES THAT SUSTAIN



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PUBLIC RELATIONS

- Develop Image Management Strategies
- Prepare Media Alerts, Releases, PSA's and Advisories
- Create Electronic and Printed Press Kits
- Manage Crisis Communications
- Media and Public Speaking Coaching
- Measure Impact of Media and PR Campaigns

FUNDRAISING

- Solicit Sponsors and Sponsorships
- Plan, Organize, and Oversee Fundraising activities
- Maintain Donor Relationships
- Grant Proposal Research and Writing
- Strategic Planning

EXECUTIVE BUSINESS SUPPORT

- Internet Marketing
- Translate and Write Business Forms, Advertising, Announcements, Press Releases and Copy
- Create Budgets and Statistical Data
- Conference Set Up
- Data Base Development and Data Entry
- Concierge Services
- Staff Development and Training
- Business Tune Ups
- Bookkeeping and Accounting

SPECIAL SERVICES

- Event Planning
- Non-Profit Organizational Development
- Audio Recording and ADR Services
- Marketing
- Video Recording and Editing
- Workshops, Seminars, and Training
- Staff Development